Instructions for authors

The complete version of this Instruction is available at https://onlinelibrary.wiley.com/page/journal/13652265/homepage/forauthors.html

Clinical Endocrinology strongly encourages online submission of manuscripts. Original articles should be submitted through http://mc.manuscriptcentral.com/cen.

The submission system will prompt you to use an ORCID ID (a unique author identifier that helps distinguish your work from that of other researchers. See http://www.wileyauthors.com/orcid for details.


Data protection

By submitting a manuscript or reviewing for this publication, your name, email address, and affiliation, and other contact details the publication, including, when necessary, sharing with the publisher (Wiley) and partners for production and publication. The publication and the publisher recognise the importance of protecting the personal information collected from users in the operation of these services, and have practices in place to ensure that steps are taken to maintain the security, integrity, and privacy of the personal data collected and processed. You can learn more at https://authorservices.wiley.com/statements/data-protection-policy.html.

Preprint Policy

Wiley believes that journals publishing for communities with established pre-print servers should allow authors to submit manuscripts which have already been made available on a non-commercial preprint server. Allowing submission does not, of course, guarantee that an article will be sent out for review. It simply reflects our belief that journals should not rule out reviewing a paper simply because it has already been available on a non-commercial server. Please see below for the specific policy language.

However, Wiley also knows that the use of preprint servers is not universally accepted and that individual journals and/or societies may approach submission of preprints differently.

This journal will consider for review articles previously available as preprints on non-commercial servers such as ArXiv, bioRxiv, psysArXiv, SocArXiv, engrXiv, etc. Authors may also post the submission of a manuscript to non-commercial servers at any time. Authors are requested to update any pre-publication versions with a link to the final published article. Please contact CENoffice@wiley.com for assistance.

Copyright information

If your paper is accepted, the author identified as the formal correspondence author will receive an email prompting them to log in to Author Services, where via the Wiley Author Licensing Service (WALS) they will be required to complete a copyright license agreement on behalf of all authors of the paper. Authors may choose to publish under the terms of the journal's standard copyright agreement, or OnlineOpen (http://www.wileyauthors.com/onlinopen) under the terms of a Creative Commons license. General information regarding licensing and copyright is available at http://www.wileyauthors.com/licensingFAQ. To review the Creative Commons License options offered under OnlineOpen (http://www.wileyauthors.com/OAA), (Note that certain funders mandate that a particular type of CC license has to be used; see http://www.wileyauthors.com/compliance tool for checking).

Self-Archiving definitions and policies

Note that the journal's standard copyright agreement allows for self-archiving of different versions of the article under specific conditions. For more detailed information about self-archiving definitions and policies see http://www.wileyauthors.com/self-archiving.

Open Access fees:
If you choose to publish using OnlineOpen you will be charged a fee. A list of Article Publication Charges for Wiley journals is available at http://www.wileyauthors.com/APCpricing.

Funder Open Access: For more information on Wiley's compliance with specific Funder Open Access Policies, see http://www.wileyauthors.com/funderagreements.

Note to NIH Grantees

Pursuant to NIH mandate, Wiley Blackwell will post the accepted version of contributions authored by NIH grant-holders to PubMed Central upon acceptance. This accepted version will be made publicly available 12 months after publication. For further information, see www.wiley.com/go/nihmandate.

Accepted Articles

This journal offers Wiley's Accepted Articles service for all manuscripts. This service ensures that accepted in press manuscripts are published online very soon after acceptance, prior to copy-editing or typesetting. Accepted Articles are published online a few days after final acceptance, appear in PDF format only, are given a Digital Object Identifier (DOI), which allows them to be cited and tracked, and are indexed by PubMed. After publication of the final version article (the article of record), the DOI remains valid and can continue to be used to cite and access the article. Accepted Articles will be indexed by PubMed; submitting authors should therefore carefully check the names and affiliations of all authors provided in the cover page of the manuscript so it is correct for indexing. Subsequently the final copyedited and proofed articles will appear in an issue on Wiley Online Library; the link to the article in PubMed will automatically be updated.

Early View

The journal offers rapid publication via Wiley's Early View service. Early View (Online Version of Record) articles are published on Wiley Online Library before inclusion in an issue. Note there may be a delay after edits are requested before your article appears online, as Editors also need to review proofs. Once your article is published on Early View no further changes to your article are possible. Your Early View article is fully citable and carries an online publication date and DOI for citations.

Material storage policy

Please note that unless specifically requested, the Publisher will dispose of all hardcopy or electronic material submitted two months after publication. If you require the return of any material, please inform the Editorial Office or production editor as soon as possible.

Original articles

Original articles should contain reports of new research findings or conceptual analyses that make a significant contribution to knowledge. This should not include more than 3,500 words (excluding abstract, references, figure or table legends), include no more than 35 references and no more than 6 figures/tables. Please note that Clinical Endocrinology does not publish papers relating directly to diabetes care and clinical management.

Rapid Communications

Rapid communications may be published more quickly than original articles with an expected publication time of 3 months after acceptance. They should consist of new data of sufficient importance to warrant immediate publication. The submitted paper should be self-contained and not a tentative preliminary communication. If it is considered unsuitable for a rapid communication then it will be processed as a normal paper unless it is withdrawn by the authors.

Correspondence

Correspondence will be considered for publication if it contains constructive criticism on published articles, the authors of which will be given the right of reply. Items of topical interest, including case reports presenting a significant advance in therapy or highlighting substantial scientific advances in understanding the mechanism(s) of the disease process, will also be considered under this heading. This should not exceed 1000 words, have no more than 5 references and only 1 figure/table.

Review articles and commentaries

Review articles are normally commissioned, but we welcome suggestions for review titles and authors. Review articles in the ‘Clinical Practice Update’ category should deal with a defined clinical endocrine topic, and should focus on recent developments in understanding of the clinical presentation, and in clinical endocrine management. Other review articles may take a broader view of the topic and focus more on the basic mechanisms of endocrine dysfunction. Articles should be no more than 4,500 words and should not include more than 70 references and 6 figures/tables. Anyone wishing to write a review, clinical practice update or commentary for the journal should first consult the UK Senior Editor, Prof. John Newell-Price (j.newellprice@sheffield.ac.uk).

Clinical questions

Clinical Question articles are focused answers to specific clinical questions and answers to many of these rely heavily on clinical experience. The content is similar to that in a typical ‘corridor consultation’ something that occurs every day between clinicians, but the author will be able to expand and provide additional background for their answer. They should be no longer than 1800 words (excluding Summary) and include no more than 2 figures and/or tables and 30 references. The manuscripts will be written by invitation only. To enhance the listing in Medline and PubMed, a brief unstructured summary should be included.

Case Reports

Only case reports that are truly exceptional and provide new insights into endocrine pathogenesis, investigation or treatment will be accepted. They should be written in line with our correspondence criteria and in the style of a Letter to the Editor. Please do not include an abstract or section headings.
Registered Reports are designed to eliminate publication bias and incentivize best scientific practice. Registered Reports are a form of empirical article in which the methods and proposed analyses are pre-registered and reviewed prior to research being conducted. This format is designed to minimize bias, while also allowing complete flexibility to conduct exploratory (unregistered) analyses and report serendipitous findings. The cornerstone of the Registered Reports format is that authors submit a Stage 1 manuscript an introduction, complete and transparent methods, and the results of any pilot experiments (if applicable) that motivate the research proposal, written in the future tense. These proposals will include a description of the key research question and background literature, hypotheses, experimental design and procedures, analysis pipeline, a statistical power analysis and full description of planned comparisons. Submissions, which are reviewed by editors, peer reviewers, and our statistical editor, meeting the rigorous and transparent requirements for conducting the research proposed, are offered an in-principle acceptance, meaning that the journal guarantees publication if the authors conduct the experiment in accordance with their approved protocol. Following data collection, authors prepare and resubmit a Stage 2 manuscript that includes the introduction and methods from the original submission plus their obtained results and discussion. The manuscript will undergo full review; referees will consider whether the data test the authors’ proposed hypotheses by satisfying the approved outcome-neutral conditions, will ensure authors adhered precisely to the registered experimental procedures, and will review any unregistered post hoc analyses added by the authors to confirm they are justified, methodologically sound and informative. At this stage, authors must also share their data (see also Wiley’s Data Sharing and Citation Policy) and analysis scripts on a publicly accessible archive such as Figshare or Dryad. Additional details, including template reviewer and author guidelines can be found by clicking the link to the Open Science Framework from the Center for Open Science (see also Chambers et al. 2014) or in our Registered Reports Author Guidelines.

Tables: Tables should be self-contained and complement, but not duplicate, information contained in the text. They should be supplied as editable files, not pasted as images. Legends should be concise but comprehensive. The table, legend and footnotes must be understandable without reference to the text. All abbreviations must be defined in footnotes. Footnote symbols: a, b, c, ... etc. in superscript, should be used (in that order) and * Asterisks used to indicate significant figures (probability).

Figure Legends: Legends should be concise but comprehensive - the figure and its legend must be understandable without reference to the text. Include definitions of any symbols used and define/explain all abbreviations and units of measurement. Preparing Figures: Although we encourage authors to send us the highest-quality figures possible, for peer-review purposes we are happy to accept a wide variety of formats, sizes, and resolutions. See http://media.wiley.com/assets/7323/92/electronic_artwork_guidelines.pdf for the basic figure requirements for figures submitted with manuscripts for initial peer review, as well as the more detailed post-acceptance figure requirements.

Colour figures: Figures submitted in colour may be reproduced in colour online free of charge. Please note, however, that it is preferable that line figures (e.g. graphs and charts) are supplied in black and white so that they are legible if printed by a reader in black and white. If you wish to have figures printed in colour in hard copies of the journal, a fee will be charged by the Publisher.

Appendices: Appendices will be published after the references. For submission they should be supplied as separate files but referred to in the text.

Supporting Information: Supporting information is information that is not essential to the article but that provides greater depth and background. It is hosted online, and appears without editing or typesetting. It may include tables, figures, videos, datasets, etc. See http://www.wileyauthors.com/suppinfoFAQs for Wiley’s FAQs on supporting information. Note, if data, scripts or other artefacts used to generate the analyses presented in the paper are made available via a publicly available data repository, authors should include a reference to the location of the material within their paper.

Video Abstracts: Bring your research to life by creating a video abstract for your article! Wiley partners with Research Square to offer a service of professionally produced video abstracts of accepted manuscripts. Visit our Video Abstracts page at www.wileyauthors.com/videoabstracts and purchase on for your article at https://www.researchsquare.com/wiley/or through your Author Services Dashboard. If you have any questions, please direct them to videobricks@wiley.com.

General Style Points: The following links provide general advice on formatting and style.

- **Abbreviations:** In general, terms should not be abbreviated unless they are used repeatedly and the abbreviation is helpful to the reader. Initially use the word in full, followed by the abbreviation in parentheses. Thereafter use the abbreviation only.
- **Units of measurement:** Measurements should be given in SI or SI-derived units. Visit the Bureau International des Poids et Mesures (BIPM) website at http://www.bipm.fr for more information about SI units.
- **Numbers:** Numbers under 10 are spelt out, except for: measurements with a unit (8mmol/l); age (6 weeks old), or lists with other numbers (11 dogs, 9 cats, 4 gerbils).
- **Trade Names:** Chemical substances should be referred to by the generic name only. Trade names should not be used. Drugs should be referred to by their generic names. If proprietary drugs have been used in the study, refer to these by their generic name, mentioning the proprietary name, and the name and location of the manufacturer, in parentheses.
- **Steroids:** Authors should follow the recommendations for steroid nomenclature published in the Journal of Endocrinology (1980) 84, 3.
- **Amino Acids:** Abbreviations may only be used in tables and for representing polymers or sequences in the text (see Biochemical Journal (1975) 145, 11).
- **Isotopically Labelled Compounds:** See Biochemical Journal (1975) 145,13-14 and the Radiochemical Catalogue (Radiochemical Centre, Amersham, Bucks).
- **Solutions:** Solutions should be described in terms of molarity (M), not normality (N). For values less than 0.1 M use mM (50 mM not 0.05 M). Buffers: composition, pH and method of adjustment should be given, e.g. 0.1 M potassium dihydrogen phosphate adjusted to pH 7.4 with 2 M sodium hydroxide. Volume ratios - e.g. methanol: water, 8 2 v/v (use ‘by vol.’ instead of v/v if more than two substances are involved).
- **Statistics:** Special attention must be paid to the appropriate use of statistical methods in both the design and analysis of the study. Authors are advised to consider the recommendations published in the British Medical Journal (1983) 286, 1489-1493.

**Wiley Author Resources**

**Manuscript Preparation Tips:** Wiley has a range of resources for authors preparing manuscripts for submission available at http://www.wileyauthors.com/prepare. In particular, authors may benefit from referring to Wiley’s best practice tips on http://www.wileyauthors.com/seo.

**Editing, Translation and Formatting Support:** Wiley Editing Services (http://wileyeditingservices.com/en/) can greatly improve the chances of your manuscript being accepted. Offering expert help in English language editing, translation, manuscript formatting and figure preparation, Wiley Editing Services ensures that your manuscript is ready for submission.

References should be in American Medical Association Manual (AMA) of Style 10th Edition format and numbered consecutively in order of appearance. In text citations should cite references in consecutive order using Arabic superscript numerals and should be listed numerically in the reference list at the end of the article. Format references as below, using standard (Medline) abbreviations for journal titles. If more than six authors, include the first three authors followed by et al. Sample references follow:

**Journal article**


**Book**


**Edited Book**


**Website Reference**