

*The Canadian Geographer / Le Géographe canadien*  
**Style guide for writing articles, book reviews, and obituaries**

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**Manuscript preparation**

1. Double space, use a standard 12 point font, and left justify the text. Indent paragraphs except for the first one after a heading. Do not leave a space between paragraphs. Number your pages.
2. Create a stand alone Title Page for uploading to Scholar One. This page includes the title, author/s, affiliation/s, address/es, and an acknowledgement section should you wish to include one. The format is as follows:

**Unstable properties: British Columbia, Aboriginal title, and the "New Relationship"**

SHORT TITLE: Unstable properties

Patricia Burke Wood  
Department of Geography, York University

David A. Rossiter  
Department of Environmental Studies, Huxley College of the Environment, Western Washington  
University

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3. On the first page of your article manuscript, include only the title, the abstract (no heading) of up to 200 words (summarizing the article's purpose, methods, and conclusion) and, on the second line below the abstract, provide a minimum of three to a maximum of five keywords as follows:

Keywords: Aboriginal title, territory, British Columbia, Nietzsche, postcolonialism

4. **Key Messages:** please provide 3 very succinct bullet points summarizing the key points of your manuscript.
5. Embed tables within the file, after the References. Attach figures as separate stand-alone files (see #26 below for acceptable formats) but include the figure captions in the main text as a list after the References.
6. For your references, our style *roughly* follows the Chicago Manual of Style's 15th Edition **author-date** reference style. Please review the citation and reference sections carefully in the Style Guide
7. List all sources cited in the text in your References and vice versa. **Double-check both before you submit.**

## Headings

8. Use up to three levels of headings and do not number them:

### **Main section headings are bolded in sentence case**

Leave two lines before and one line after. Do not indent the first paragraph following a section heading.

Subheadings are in sentence style

Leave two lines before. Start the text on the next line and do not indent the first paragraph following a section heading.

*Sub-subheadings are italicized in sentence style with period.* Text is run in to sub-subheadings. Do not indent a paragraph starting with a sub-subheading.

## Punctuation

9. Only one space should follow all punctuation. This can be set as a default in any Word program.
10. Use serial commas: Manitoba, Saskatchewan, and Alberta.
11. Use double hyphens—with no space before or after—to set off amplifying material.

## Quotations

12. Use “ ” for quotations and ‘ ’ for a quote within a quote. Keep periods and commas at the end of a quote within the quotation marks, unless it would alter the quote’s meaning. Keep other marks outside.
13. Set only quotations of 60 words or more as block quotes, separated from surrounding text by one line at the beginning and end, and indented 1.5 cm on either side. Integrate shorter quotes into the text.
14. Use scare quotes (single quotes) rarely and only to denote irony or non-standard usage on the first appearance of a word but not thereafter.

## Spelling, Names, and Terms, etc.

15. Set your dictionary to Canadian English and use the *Canadian Oxford Dictionary* for spelling. Use the most common variant, e.g., labour, behaviour, and centre, in the British style; and analyze, organization, and program, in the American style.
16. Use “this article” rather than “this paper” when referring to your own manuscript.
17. Be consistent when using labels: Third World/developing world or Indian/Aboriginal Peoples/First Nations/ First Nations, Métis, Inuit (FNMI). Do not capitalize black or white when used as ethnic designations.
18. Italicize book, journal, newspaper, or magazine titles; binomial names of species (e.g., *Canis familiaris*); and non-English words that do not appear in the *Canadian Oxford Dictionary*. Briefly define the latter when first used and thereafter do not italicize.
19. In English language articles, use English orthography for place names in the text, e.g., Montreal and Quebec. French orthography is used in French language abstracts, French language references, French language quotations, and in the addresses and affiliations to French language institutions.
20. Spell out acronyms the first time they are used: “The Canadian Food Inspection Agency (CFIA) was created in 2003.” Once defined, use the acronym.

## Numerals, variables, and units of measure, etc.

21. Spell out whole numbers from one to ten unless used with a mathematical symbol, abbreviation, the word “percent,” or score. Include the leading zero in decimals appearing in tables and text: 0.12.
22. Use standard abbreviations for SI units and other measurements: small letters, no punctuation, no plural. For example: With rare exceptions, the gauge of Canada's railway tracks is 4 ft 8.5 in and on main lines 130 lb rails are used (i.e., 130 lb/yd).
23. Set common statistical variable names (e.g., *n*, *f*, *R*, *p*) in italics, but not numbers or parentheses.
24. Express dates in month, day, and year format: June 14, 2013.

## Tables and figures

**25. A maximum of five tables and/or five figures are allowed.**

26. Refer to tables and figures in the text in numerical order as Table 1, Figure 1. Place table numbers and titles at the top of tables. Captions for figures should be included in the main manuscript file after the References and **not** in the figure file, formatted as below (sentence style, no period if one sentence or less). See below for an example of both. Unless created by the author, identify the source below the table or after the figure caption. Include the full citation in the references.

### **Table 1**

Kingston's major employers

### **Figure 2**

Selected North End neighbourhood characteristics

SOURCE: City of Kingston (2012)

27. All figures must be a minimum of 300 dpi at the size required for reproduction. Each figure must be submitted as an individual file containing only the image, in one of the following file formats:

- TIFF (preferred)
- EPS (preferred)
- JPG

As they consume a lot of space, submit only figures vital to your argument.

28. Full-page graphics must not exceed 16.5 cm x 17.75 cm (6.5 in \_ 7 in) or, for a single column, 7.5 cm x 17.75 cm (3 in \_ 7 in). Colour graphics may be rendered in colour in the online version of articles but are usually printed in monochrome. If essential, they may be printed in colour, however please discuss with the editor as it might cost. Ensure your figures are legible in both colour and monochrome.

29. Obtain permission when using figures, graphics, etc. from other published sources; include a copy of the permission letter when submitting your accepted article for production.

**Footnotes/Endnotes: are not allowed.**

## Citations and References

**Please note:** *If your manuscript is accepted and you have used a reference management software—e.g., Endnote, RefWorks, Mendeley—you will be required to remove all field codes prior to acceptance.*

### Citations

30. List all sources cited in the text in your References and vice versa. Double-check both before you submit.
31. Citations are used to document the origin of paraphrased ideas and facts, as well as quotations. You must supply a page number/s for every quotation.
32. **List multiple parenthetical citations in chronological order. However, if a quotation or specific fact is being cited, its author and page should be the first listed:** (Hyndman 1997, 253; Rouse et al. 1973; Schuurman 2002a, 2002b; Wolfe 2005).
33. In the text and citations, use et al. when there are more than two authors; however *all* author names must be listed in the References.
34. Provided they have been accepted for publication, refer to unpublished articles in citations and references as “forthcoming”. Do not make reference to articles that have not yet been accepted for publication unless they are available as a discussion paper or through an on-line repository.

### References—see also [Sample references](#) below

35. Include in your References only works that you have cited in your text or notes.
36. If an article is only available online at the time of writing, add a [digital object identifier \(doi\)](#) after the journal name and any other available publishing information. This replaces a URL.
37. Invert only the first author’s name in a multi-authored work. Use initials instead of first names. Insert a space between the first and second initials, e.g., Feit, H. F., M. Blaser, and G. McRae.
38. Alphabetize single-authored references by last name; where one author has multiple works list from oldest to most recent (using a dash to replace the name); then for same first author with co-authors, further alphabetize by co-authors’ last names:  
  
Luginaah, I. N. 2008. ...  
— . 2009. ...  
Luginaah, I. N., K. Fung, K. Gorey, and S. Khan. 2006. ...  
Luginaah, I. N., E. Yiridoe, and M. Taabazuing. 2005. ...
39. Use sentence-style capitalization for all titles of articles and books. Capitalize the first word after a colon.

40. Translate titles of sources written in a language other than English or French in parentheses following the title. Do the same for an organizational name when it is the author. Use French punctuation within a French title, but English punctuation for the rest of the reference.
41. For newspaper and weekly magazine articles, include author (or italicized name of the publication if no author), title, name of newspaper/magazine, date, and page range of article. State the location of publication for national newspapers with different editions.
42. List personal communications (interviews, face-to-face meetings, phone calls, letters, or email) in your references, with the person's name, position, organization (if relevant), date, and type of communication. Permission is required when quoting by name from personal communications.
43. To reference a quotation from one source which was obtained from a secondary source, cite both sources in your references. Provide the page number of the original source when available. However, it is preferable to locate and verify the original source.
44. If referring to software, add it to your references, including its maker, name, version used, and URL.
45. Give a date of access for online sources only if the material is time-sensitive. If the link is broken by the time of submission, please state so: (accessed December 15, 2007; site now discontinued).

## Sample references

### Articles

- Hyndman, J. 1997. Border crossings. *Antipode* 29(2): 149-176.
- . 2003. Aid, conflict, and migration: The Canada-Sri Lanka connection. *The Canadian Geographer* 47(3): 251-268.
- Hyndman, J., and M. Walton-Roberts. 2000. Interrogating borders: A transnational approach to refugee research in Vancouver. *The Canadian Geographer* 44: 244-258.
- Kwan, M. 2002. Is GIS for women? Reflections on the critical discourse in the 1990s. *Gender, Place and Culture* 9(3): 271-279.
- McCallum, C. 2009. Review of *The cultivated landscape: An exploration of art and agriculture* by Craig Pearson and Judith Nasby. *The Canadian Geographer* 53(4): 510-511.
- Wang, M., and J. Overland. 2009. A sea ice free summer Arctic within 30 years? *Geophysical Research Letters* 36, L07502. doi: 10.1029/2009GL037820.

### Books

- McDonald, M., L. Arragutainaq, and Z. Novalinga. 1997. *Voices from the Bay: Traditional ecological knowledge of Inuit and Cree in the Hudson Bay bioregion*. Ottawa, ON and Sanikiluaq, NU: Canadian Arctic Resources Committee, Municipality of Sanikiluaq.
- Dicken, P. 2007. *Global shift: Mapping the changing contours of the world economy*. 5th ed. New York, NY: Guilford Press.

### Chapters in books, multiple works by one author, same date, plus name change

- Bravo, M. T. 2008a. Sea ice mapping: Ontology, mechanics, and human rights at the ice floe edge. In *High places: Cultural geographies of mountains and ice*, ed. D. Cosgrove and V. della Dora. London, UK: IB Tauris, 161-176.
- . 2008b. Voices from the sea ice: The reception of climate impact narratives. *Journal of Historical Geography* 35(2): 256-278.
- Fox (now Gearheard), S. 2002. "These are things that are really happening": Inuit perspectives on the evidence and impacts of climate change in Nunavut. In *The earth is faster now: Indigenous observations of arctic environmental change*, ed. I. Krupnik and D. Jolly. Fairbanks, AK: Arctic Research Consortium of the United States, 12-53.

## Other works, media

- Aglukkaq, L., Minister of Health, Canada. 2010. Email correspondence with author, January 12.
- Brealey, K. G. 2007. *Historical geography of the Okanagan Indian Band*. Map Series prepared for Okanagan Indian Band in the matter of *HMTQ v. Wilson*. Vancouver, BC: Supreme Court of British Columbia.
- City of Winnipeg. 1931. Assiniboine Park annual reports. Winnipeg, MB: Winnipeg Public Parks Board, Winnipeg Parks and Recreation Department. Obtained courtesy of the Assiniboine Park Zoo Office.
- Environment Canada. 2010. Canadian Climate Normals or Averages 1971-2000. [http://www.climate.weatheroffice.gc.ca/climate\\_normals/index\\_e.html](http://www.climate.weatheroffice.gc.ca/climate_normals/index_e.html).
- IPCC (Intergovernmental Panel on Climate Change). 2007a. *Climate change 2007: Climate change impacts, adaptation, and vulnerability. Summary for policymakers*. Working Group II Contribution to the IPCC fourth assessment report. Cambridge, UK: Cambridge University Press.
- Keenan, G. 2007. A Canadian dream that melted away. *Globe and Mail*, Toronto edition, October 26, B16.
- Mittelman, J. H. 2000. *The globalization syndrome: Transformation and resistance*. Princeton, NJ: Princeton University Press, 4. Quoted in P. Dicken *Global shift: Mapping the changing contours of the world economy*, 5th edition. New York: Guilford Press, 2007, 8.
- Mladenoff, D. J., and B. Dezonis. 2004. *APACK 2.23. Analysis software user's guide*. Version 4-13-04. Madison, WI: Department of Forest Ecology and Management, University of Wisconsin-Madison.
- Statistics Canada. 2001. *Census Analysis Series—A profile of the Canadian population: Where we live*. Ottawa, ON: Statistics Canada. [http://geodepot.statcan.ca/Diss/Highlights/Text\\_e.pdf](http://geodepot.statcan.ca/Diss/Highlights/Text_e.pdf).
- Toronto. 1919. Abattoir Committee records. City of Toronto Archives RG 244.
- Trindade, M. 2008. On the spatio-temporal radial growth response of four alpine treeline species to climate across central Labrador, Canada. PhD thesis, Memorial University, Newfoundland.
- Weinstein, M. 1993. Aboriginal land use and occupancy studies in Canada. Paper presented at the Workshop on Spatial Aspects of Social Forestry Systems, June 24-26, in Chiang Mai, Thailand.
- World Bank. 2009. *World development report 2010*. <http://www.youtube.com/watch?v=G67TZ83s784&feature=relmfu>.

## Other languages

- Courlet, C., and B. Pecqueur. 1996. Districts industriels, systèmes productifs localisés et développement. In *Les nouvelles logiques du développement : Globalisation versus localisation*, ed. L. Abdelmalki and C. Courlet. Paris, France: L'Harmattan, 91-102.
- Guevara, R. 2008. Potencialidad, vulnerabilidad y riesgos de el municipio de Prinzapolka (Potential, vulnerability, and risks of the Prinzapolka municipality). *Wani* 54: 69-84.

## Book review style guide

1. Book reviews are commissioned. If you want to review a book, please contact the [Book Review Editor](#).
2. Normally, book reviews run 500-750 words. For collections of essays or books of particular significance (noted by the review editor at the invitation stage), reviews may range up to 1000 words.
3. Use the book/s under review as your title. Format as follows, using the Canadian price when possible:

**What Is water? The history of a modern abstraction**

by Jamie Linton, University of British Columbia Press, Vancouver, 2010, xviii + 352 pp., paper \$32.95 (ISBN 9780774817028)

4. Follow [The Canadian Geographer's Style guide](#) above, except that parenthetical citations to the book under review indicate page numbers only: (p. 168) or (pp. 168-169). Other works cited must be referenced at the end before your name following the format outlined [above](#).
5. Chapter by chapter descriptive reviews tend to be less engaging than critical ones which typically balance books' strengths and weaknesses in light of the authors' stated aims and can analyze authors' ideas, opinions, and judgements, use of evidence to support them, and a consideration of how they fit with present knowledge of the subject. Both styles can include a discussion of the text in its academic context, comparing it with alternative texts, discussing the author's qualifications, or commenting on the significance of the text for the intended audience.
6. End the review with your name and affiliation.

## Obituary style guide

1. Obituaries are commissioned by the Editor-in-Chief following a policy established by the Canadian Association of Geographers Executive. If you would like to write an obituary, please contact the Editor.
2. The title of the obituary should be the deceased person's usual name followed by year of birth and death: Frank Dorrell 1922-2010
3. The body of the text should include the date of the person's death and their age, prior or current university or other affiliation, contributions to the discipline, and other relevant information to a maximum of 1000 words.
4. If possible, please include a photo with a resolution of at least 300 dpi.
5. End the review with your name and affiliation.

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Version: October 2015

Questions or suggestions are welcome to the [Editor](#).